CACHE COUNTY FIRE DISTRICT BOARD OF TRUSTEES

MEETING MINUTES

September 11, 2025

The Cache County Fire District Board convened in a regular session on September 11, 2025 @ 2:00 p.m. in the Cache County Historic Courthouse, County Council Conference Room, 199 North Main, Logan, Utah.

**Attendance:**

**Fire District Board Members and Cache County Council Members:**

Kathryn Beus, David Erickson, Kris Monson, Stephanie Miller, Lyndsay Peterson, and Larry Jacobsen

**Absent:**

David Erickson

**Others in Attendance:**

Brady George, Tara Taylor, Eric Davis, Andrew Erickson, Jerris Kendal, Jason Winn, Rod Kearl, Ken Mathys, Tony Stauffer, Paula Stauffer, Chris Crockett, Luke Schmid, Mason McBride, Austin Leishman, and Chief Hunt.

**1. CALL TO ORDER**

Chair Kathryn Beus called the meeting to order at 2:05 p.m.

**2. Approval of Agenda and Minutes**

Motion made by Chair Kathryn Beus to approve the agenda, seconded by Stephanie Miller.

Motion make by Stephanie Miller to approve the meeting minutes, seconded by Kris Monson.

**Motion passes.**

**3. ITEMS OF DISCUSSION**

 A. Report from Steering Committee

 -Chief George reports that the Steering Committee has met twice since its establishment in June, with productive meetings. Three action items were identified; re-establishing an inter local agreement, conducting a gap analysis and community risk assessment, and scheduling stakeholder meetings.

 Discussed was elections for a five-member board, composed of four district representatives and one at-large member, are planned for 2026. Discussion on the need for clear guidelines and amendments to bylaws to define the board's makeup and qualifications. Based upon state law, special district elections can only be conducted during the county election cycle, which would be ’26 ’28 ’30 and so on.

 Taxation options were debated, with a hybrid model recommended. Concerns about setting a tax without a budget are raised, with suggestions to base the tax on existing expenditures. Recommendation to use the Zion public finance study to estimate the necessary tax rate.

 Feasibility studies, including gap analysis, capital needs assessment, and community risk assessment, are proposed at a cost of $100,000. The next steps involve setting up RFPs for these studies and conducting stakeholder meetings.

 -Recommendations

 Elected fire board, how and when to proceed.

 Present the RFP feasibility study to the Council for approval to move forward.

 Need for ongoing communication with the council, board, and stakeholders.

 B. Inter local agreement between Cache County and Fire District

 -Working on a draft right now. The draft is a work in progress going back and forth between the representative attorneys. Should have it at the next meeting.

**4. Other**

 **-**Lyndsay Peterson asked Chief George about Wildland Urban Interface, WUI. She was concerned about the boundary map. The state is supposed to have a revised map by next month indicating boundaries. Suggested to contact state representative Snyder with questions and concerns.

**4. ADJOURN**

Meeting adjourned at 3:15 p.m.

Next meeting October 16, 2025